

**DISTRICT OF UCLUELET**  
**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**  
**HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE**  
**Tuesday, October 19, 2021 at 3:30 PM**

Present:      **Chair:**           Mayor Noël  
                  **Council:**       Councillors Cole, Hoar, and McEwen  
                  **Staff:**           Duane Lawrence, Chief Administrative Officer  
                          Joseph Rotenberg, Manager of Corporate Services  
                          Paula Mason, Administration Clerk

Regrets:       Councillor Kemp

**1. CALL TO ORDER**

The meeting was called to order at 3:30 PM.

**2. ACKNOWLEDGEMENT OF THE YUULU?IL?ATH**

Council acknowledged the Yuulu?il?ath, on whose traditional territories the District of Ucluelet operates.

**3. NOTICE OF VIDEO RECORDING**

Audience members and delegates were advised that the proceeding was being broadcast on YouTube and Zoom, which may store data on foreign servers.

**4. LATE ITEMS**

There were no late items.

**5. APPROVAL OF AGENDA**

**5.1 October 19, 2021, Regular Committee of the Whole Agenda**

2021.2025.COW    **It was moved by Councillor McEwen and seconded by Councillor Cole**  
***THAT Council approve the October 19, 2021, Agenda as presented.***

CARRIED.

**6. UNFINISHED BUSINESS**

There was no unfinished business.

**7. MAYOR'S ANNOUNCEMENTS**

There were no announcements.

**8. PUBLIC INPUT AND DELEGATIONS**

**8.1 A representative from each community group was invited to provide an update on group activities.**

Cathy Whitcomb - Sea View Seniors Housing Society

Ms. Whitcomb noted:

- challenges with hosting events due to COVID-19;
- that Forest Glenn is now a emergency warming centre; and
- residents have received COVID-19 booster shots.

Mishele Gagne - West Coast Multiplex Society

Ms. Gagne noted:

- the annual fundraising golf tournament was a success;
- their recently hockey tournament for youth aged 5-11;
- they have applied for grant funding for phase one of the multiplex project;
- fundraising for phase two of the project will commence soon. .

Faye Missar - Coastal Family Resource Coalition

Ms. Missar noted:

- a free screening of the Gabor Mate film "Wisdom of Trauma" on Thursday evening;
- the Harm Reduction Group's current focus is alcohol abuse; and,
- a lead organization is being sought to address issues associated with crisis housing for youth.

Cris Martin - Food Bank on the Edge

Ms. Martin noted:

- a grant funded new refrigeration units that District staff installed;
- submitting a grant application for funding to construct their new facility on District owned lands;
- the society's new website, [foodbankontheedge.ca](http://foodbankontheedge.ca); and,
- Christmas hampers will not be delivered this year.

Central West Coast Forest Society - Mandala Smulders

Ms. Smulders:

- outlined ongoing projects; and
- explained that work on the Walk in the Trail is on schedule to be completed over the next couple of weeks.

Barbara Schramm - Wild Pacific Trail Society

Ms. Schramm noted:

- educational programming was offered on the trail through the Raincoast Education Society and the Central West Coast Forest Society, each day in August;
- additional funding is being sought to hire their full staff compliment;
- interpretative signage for the Ancient Cedars Loop is under development; and
- the opening and dedication at the Spring Cove trail.

Emily Coombs - Canadian Rangers

Ms. Coombs noted:

- 19 local members;
- a new commanding officer and mandate which focuses on community support and key community needs, rather than wilderness survival;
- upcoming Light Urban Search and Rescue training; and
- the 75th anniversary for the Rangers in June of 2022.

Rebecca Hurwitz - Clayoquot Biosphere Trust

Ms. Hurwitz noted:

- the 2010-2020 Periodic Review Self-Study is now available on their website and the Canadian Biosphere Reserves Association has recommended the continued Biosphere designation;
- the rezoning application for the Biosphere Centre is in process; and,
- CBT is reviewing their grant to consider equity issues.

James Rogers - CARE Network

Mr. Rodgers:

- outlined the services CARE Network provides to local governments;
- noted the beer they are brewing with locally sourced hops, in partnership with Vancouver Island Brewing Company, which will be featured at the Black Rock Resort; and
- they are applying to the ACRD for increased space at the Airport.

Girl Guides - Heather Riddick

Ms. Reddick noted:

- this year's enrollment and the Pathfinders and Girl Guides meeting schedule; and
- the Girl Guides will be selling cookies this year.

Tourism Ucluelet - Denise Stys-Norman

Ms. Stys-Norman noted:

- an almost 30% increase in visitation to Vancouver Island over the summer;
- TU marketing now focuses on responsible and sustainable travel;
- ongoing work on the Tourism Masterplan including the recent open house; and
- the Visitor Centre is running on limited hours do to staffing issues.

Tarni Jacobsen - Pacific Rim Hospice Society

Ms. Jacobsen noted:

- the 7 week Youth Peer Educator skill building program has commenced - next enrollment will be in February 2022;
- the Shelter in the Storm grief group will start on November 4, 2021 and will also run for 7 weeks;
- ongoing Cancer Support group meetings - next meeting on October 28, 2021; and

- work with the West Coast Senior Services Network and the Coastal Family Resource Coalition to bring the "Better at Home" program to the West Coast.

Linda Dressler - Whale Festival Society

Ms. Dressler noted:

- the society is seeking new board members;
- their focus is on reinventing the Whale Festival to address COVID-19 requirements, virtual presentations. Last year people from around the world participated online in the festival;
- their AGM is on November 2, 2021

Laurie Hannah - Surfrider Foundation Pacific Rim

Ms. Hannah noted:

- current focus areas and campaigns;
- upcoming fundraising events and the need for new funding options;
- information about ACRD's Composting Program which will be rolling out in September 2022; and
- they are currently working to replace floats at the First Street dock in Tofino.

Nick Haisch - BC Association of Surf Instructors

Mr. Haisch:

- noted the mandate of this organization and advocated for the reinstatement of lifeguards at Long Beach; and
- addressed questions about surf helmets.

Council noted the need for helmets in the surf.

Julie Beeley - Toastmasters

Ms. Beeley noted:

- challenges with meeting via Zoom;
- this organizations is seeking new members; and
- meetings are held weekly on Mondays from 6:45 PM - 7:45 PM

Laurie Gehrke - Ucluelet Chamber of Commerce

Ms. Gerhke noted:

- the Chamber of Commerce is closing their brick and mortar office;
- considering options for this space;
- a partnership with Port Alberni on a "Shop Local";
- the Common Ground Market, established for local artisans, is off to a good start and two Night Markets have been held;
- Midnight Madness will occur in some fashion this year; and
- the Edge-to-Edge Marathon is scheduled for October 2022.

**9. REPORTS**

**9.1 Grant in Aid and In-Kind Contribution Requests (verbal report)**  
*Donna Monteith, Chief Financial Officer*

Duane Lawrence, Chief Administrative Officer, outlined key dates associated with the Grant In Aid and In-Kind Contribution program.

**10. OTHER BUSINESS**

There was no other business.

**11. QUESTION PERIOD**

There were no questions.

**12. CLOSED SESSION**

There was no closed session.

**13. RECONVENE FROM CLOSED SESSION**

**14. ADJOURNMENT**

The meeting adjourned at 5:30 PM.

**CERTIFIED CORRECT:** Minutes of the Committee of the Whole Meeting held on Tuesday, October 19, 2021 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.

*M. Monteith*  
*Mary N. McEwen*  
~~Mayco Noët~~  
Mayor

*Joseph Rotenberg*  
~~Joseph Rotenberg~~  
Corporate Officer  
DUANE LAWRENCE